

**MINUTES OF THE SPECIAL MEETING OF
THE JOINT BOARD OF THE HAILEY / WOOD RIVER FIRE PROTECTION DISTRICT
TUESDAY, JULY 11th, 2017
4:30 PM
HAILEY CITY HALL
115 SOUTH MAIN STREET, HAILEY, IDAHO 83333**

The Meeting of the Joint Board of Hailey / Wood River Fire Protection District (WRFD) was called to order at 4:34 P.M. by Ned Williamson. Present were Wood River Fire Protection District Board members Jay Bilet, and Seth Martin as well as Hailey Council members Pat Cooley, and Martha Burke. Staff present included City Attorney Ned Williamson, City Fire Chief Craig Aberbach, Wood River Fire Chief Bart Lassman and City Clerk Mary Cone.

This is the inaugural meeting of this joint board.

Discussion of Bylaws and Procedure

Williamson opens with process and steps which the board needs to do, including adopting bylaws. Williamson contacted WRFD attorney Paul Turcke and let him know that this meeting was happening, and will report back to him after it. Williamson asked the board to talk about number of meetings per year, procedure and open meeting law.

Discussion of when to set meetings. Bilet suggested quarterly meetings. And Cooley suggested monthly until established. Burke agreed with Cooley. Bilet agreed. Martin asked if we could have time to review bylaws and then review as board in September.

Williamson discussed budgets and how they would work, set budget here and then take back to collective boards for approval. Lassman announced that WRFD has their budget meeting set for Aug, as does Hailey city. Who is going to do the minutes, who will pay them, do we switch between sites for meetings, Lassman suggests. Williamson agreed, will need to decide this too. Lassman discussed how he envisions the budget. Williamson explains after reading section 5 of JPA agreement. Lassman specifies, each entity reports expenses. Cooley adds thoughts on budget discussion. Suggests professional services is always the biggest numbers.

Martin sees it as Hailey Fire Department works up their budget and Wood River does the same. Then Martin sees the joint board making a recommendation. Lassman comments again on budget.

Page 1 operations on JPA, item G. – Williamson points to this, must adopt joint board budget before May 31, 2018. Williamson explains what he envisions in the budget of this board. Lassman agrees and explains they have 2 budgets, ambulance and rural budget. JPA decides certain amounts from both sides are allocated. Aberbach expresses his thoughts on shared resources, great first step and complimenting each other. Over next year, will be a good testament to the future. Discussing the contract and it possibly changing those details.

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Discussion of next meeting dates, Wednesday, 2nd one of month, at 4:30. Where do you want to do the meeting? Agenda, packets. Setting agenda. How do we want to set the agenda and who does it. Cooley, thinks fire chiefs. They send to chairman. With other members having input.

Williamson lets them know what note that WRFD is a quorum. Roll as joint board member not representing the district, Williamson will give this some thought.

Election of Chairman and Vice-Chairman

Williamson asks about Chair and vice-chair – do you want to vote now or later?

Cooley proposes that Wood River take Chair position and Hailey Vice-Chair and then annually it changes. Burke suggests Cooley for Vice-Chair.

Bailet makes a motion to nominate Cooley as Vice-Chairman, seconded by Martin, motion passed unanimously. Burke makes a motion to nominate Martin as Chairman, seconded by Bailet, motion passed unanimously.

Discussion / Selection of At-Large Member

Bailet suggests at-large member of Jacob Greenberg. Cooley is concerned with too much involvement as his wife (Cooley's wife – Nancy) works at Blaine County. Burke respects Cooley's concern with the association. Lassman brought this idea to his board out of a meeting with Derek Voss and Jacob Greenberg due to the ambulance district wanting more representation. Cooley comments. Aberbach, suggests changing the JPA, having this member being a non-voting member. Bailet, it is a public meeting, they are okay to come anytime.

Williamson explained the Air Service Board challenge with a non-voting member, they may not be involved if not able to vote.

Further conversation around what is wanted in this ad-hoc member. Bailet thinks it can be administrative, budget. Lassman adds, this member may not need any fire experience, but someone who has constituents in mind and for us to educate everyone on what we are doing. Martin, should we make a list of candidates, have them come to a meeting? Martin, is open to having a non-voting member from ambulance district if all are okay with it. Cooley and Burke are okay with this process. Aberbach suggests that maybe Mandy Pomeroy would be a good candidate, she works for Derek Voss. Cooley is okay with that. Lassman suggests recently retired Judge Robert Elgee. Aberbach suggests Blackman. Martin and Bailet are okay with Elgee. Aberbach can come up with a few names and bring to group. Or change JPA to reduce 2-year requirement, to 1 year. Board wondered if Pomeroy met this 2-year requirement.

Williamson suggested getting the best person for the job and amend the JPA agreement.

Elgee and Pomeroy are suggested as candidates for the ad-hoc member. Ben Varner is brought up by Martin he is a Hailey resident. Burke suggested Carol Brown.

How to proceed? Each group contacts their suggestion. Cooley will call Carol Brown. Martin will call Ben Varner. Bailet to contact Judge Elgee. Aberbach will contact Mandy Pomeroy.

Lassman stated that it is important to get back to Blaine County with an explanation. If Mandy Pomeroy says yes, then may be okay. Cooley, comments. Lassman is happy to deliver the message.

Martin table at large member selection until next meeting. Bailet comments. Cooley asks for emails of all board members. Aberbach will send email.

Martin, asked about bylaws. Williamson can do this fairly quickly and get them to review, in less than 2 weeks. Chair needs to set the meeting agenda by the Thursday before posting deadline.

Selection of Next Meeting Date

Next meeting date is September 13, 2017, 4:30 at Hailey City Hall, suggests Martin. And, Martin suggests WRFD draft agenda and email to Hailey. Set quarterly schedule, and conduct special meetings until that is done. WRFD will distribute agenda to City Hall, Clerk will post the agendas on the building and propose meetings to be done at Hailey City Hall.

Williamson will draft the bylaws for the September meeting.

Adjourn

Motion to adjourn made by Cooley, Bailet seconds motion passed unanimously.

Aberbach announced that it will be firefighter's night at the Wicked Spud tomorrow night, Wednesday July 12, 2017.
