

BID FORM & SPECIFICATIONS
E W Fox Demonstration Garden
Trees/Shrubs/Herbaceous

The City of Hailey, Idaho, is accepting bids for supplying the trees, shrubs and herbaceous plants listed below for its E W Fox Xeriscape Demonstration Garden. Bids are due by 5:00 p.m. on April 30, 2010 to: City of Hailey, 115 S Main St., Suite H, Hailey, ID 83333. Minority and women-owned businesses are encouraged to apply.

The tree delivery is anticipated for mid-May to May 31, weather dependent. The shrubs would be delivered approximately 2 weeks later. Herbaceous plants would be prior to August 1. All plant material shall be held until delivery is requested. All plant material shall be inspected upon delivery and subject to refusal as further specified below.

This project is partially funded with a State of Idaho Department of Lands grant and is subject to review by the Department of Lands. Any substitution of species will require approval by the Department of Lands and must be authorized in writing. Any initial questions regarding the plant material list shall be first directed to Dean Hernandez at (208) 788-6430, (208) 720-7210 or gardenspace@hotmail.com.

Materials

Plant material provided shall adhere to the **American Standard for Nursery Stock, ANSI Z60.1** current edition. American Association of Nurserymen, Inc. Plants shall be true to species and variety specified and nursery grown in accordance with good horticultural practices under climatic conditions similar to those in the locality of the project for at least two years. They shall have been freshly dug (during the most recent favorable harvest season). Plants shall be so trained in development and appearance as to be unquestionably superior in form, compactness, and symmetry. They shall be sound, healthy, vigorous, well branched and densely foliated when in leaf, and free of disease and insect adult eggs, pupae or larvae. They shall have health, well-developed root systems and shall be free from physical damage or other conditions that would prevent thriving growth.

Trees with multiple leaders, unless specified, shall be rejected. Trees with damaged, cut, or crooked leader, included bark, abrasion of bark, sunscald, disfigured knots, insect damage, mold, prematurely opened buds, or cuts of limbs over 3/4 inch (2 cm) diameter that are not completely callused are cause for rejection.

Trees supplied shall be balled and burlapped and shall be dug with solid balls of standard size, the balls securely wrapped in non-synthetic, untreated biodegradable burlap, and tightly bound with non-synthetic biodegradable rope or twine. Alternatively they shall be placed in wire basket lined with non-synthetic, untreated, biodegradable burlap and tightly bound with non-synthetic rope or twine.

Containerized plants shall be well established in the container with a root system sufficiently developed to retain its shape and hold together when removed from the container. Plants shall not be pot bound, nor have kinked, circling or bent roots.

Plants shall conform to the measurements specified, except that plants larger than those specified may be used if approved by the City of Hailey. Use of larger plants shall not increase the contract price nor allow the supplier to use smaller than specified material on other plants. If larger plants are approved, the root ball, spread, or container shall be increased in proportion to the size of the plant.

Caliper measurements shall be taken on the trunk 6 inches above the root collar for trees up to 4 inches in caliper. Height and spread dimensions specified refer to the main body of the plant and not from branch tip to branch tip. Plants shall be measured when branches are in their normal position. If a range of size is given, no plant shall be less than the minimum size, and no less than 50% of the plants shall be as large as the maximum specified size. Plants that meet measurements but do not possess a normal balance between height and spread shall be rejected.

All plants shall be labeled by size and scientific plant name as listed in the current edition of Index of Garden Plants. Labels shall be attached securely to all plants, bundles, and containers of plant materials when delivered. Plant labels shall be durable and legible, with information given in weather-resistant ink or embossed process lettering.

Certification

All plant materials, shipments, and deliveries shall comply with state and federal laws and regulations governing the inspection, shipping, selling and handling of plant stock. A certificate of inspection, or a copy thereof, for injurious insects, plant diseases, and other plant pests shall accompany each shipment or delivery of plant material. The certificate shall bear the name and address of the source of the stock.

Selection and Tagging

Plants shall be subject to inspection for conformity to specification requirements and approval by the City of Hailey at their place of growth prior to award of the bid. Inspection outside the state of Idaho shall be made through photographs submitted by the Supplier.

Plants shall be inspected upon delivery, and the City of Hailey reserves the right to reject any plants that do not meet the standards or that have been damaged during shipment. Such approval shall not impair the right of inspection and rejection during progress of the work.

The City of Hailey shall be the sole judge of acceptability of stock at any time during the course of this contract.

Transportation and Storage of Plant Material

Fresh dug material is given preference over plant material held in storage. Plant material held in storage will be rejected if excessive growth or dieback of branches has occurred in storage.

Branches shall be tied with rope or twine only, and in such manner that no damage will occur to the bark or branches.

During transportation of plant material the Supplier shall exercise care to prevent injury and drying out of the trees. Should the roots be dried out, large branches broken, balls of earth broken or loosened, or areas of bark torn the City of Hailey may reject the plant material.

Delivery

Bid prices shall include delivery to the City of Hailey's receiving site located at the intersection of Fox Acres Rd and Foxmoor Dr in Hailey, ID. Delivery dates are as noted above.

BID FORM

TREES

Botanical Name	Common Name	Size	Qty	Unit Price	Total Cost
Acer grandidentatum	Big-Tooth Maple	8-10' Multi-stem	1	\$ _____	\$ _____
Celtis reticulata	Net-Leaf Hackberry	3" cal.	1	\$ _____	\$ _____
Juniperus scopulorum	Rocky Mountain Juniper	7 - 8'	5	\$ _____	\$ _____
Prunus virginiana 'Shubert'	Shubert Chokecherry	3" cal.	3	\$ _____	\$ _____
Quercus macrocarpa	Bur Oak	3" cal.	3	\$ _____	\$ _____
Fraxinus mandshurica	Mancana Ash	3" cal.	3	\$ _____	\$ _____
Total Cost – Trees					\$ _____

(In words)

SHRUBS

Botanical Name	Common Name	Size	Qty	Unit Price	Total Cost
Prunus besseyi 'Pawnee Buttes'	Creeping Western Snadberry	5 gal	14	_____	_____
Ribes alpinum	Alpine Currant	5 gal	11	_____	_____
Philadelphus lewisii	Mockorange	20 gal	5	_____	_____
Ribes uva-crispa	Gooseberry	5 gal	9	_____	_____
Amelanchier	Serviceberry	5-6'	3	_____	_____

alnifolia					_____	_____
Symphoricarpos albus	Snowberry	5 gal	6		_____	_____
Caryopteris x clandonensis 'First Choice'	Bluebeard 'First Choice'	5 gal	7		_____	_____
Chrysothamnus nauseosus	Rubber Rabbitbrush	5 gal	5		_____	_____
Mahonia repens	Creeping Oregon Grape	1 gal	15		_____	_____
Rhus trilobata	Skunkbush Sumac	5 gal	12		_____	_____
Rhus typhina	Staghorn Sumac	5 gal	5		_____	_____
Rosa woodsii	Woods Rose	5 gal	7		_____	_____
Syringa vulgaris	Common Lilac	5-6'	3		_____	_____
					Total Cost – Shrubs	\$ _____

_____ (In words)

GRASSES

Botanical Name	Common Name	Size	Qty.	Unit Price	Total Cost	
Schizachyrium scoparium 'Blaze'	Little Bluestem 'Blaze'	2 gal	18	_____	_____	
pseudoroegneria spicata	Bluebunch Wheatgrass	1 gal	15	_____	_____	
Sporobolus heterolepis	Prairie Dropseed Grass	1 gal	17	_____	_____	
					Total Cost – Grasses	\$ _____

_____ (In words)

HERBACEOUS

Botanical Name	Common Name	Size	Qty.	Unit Price	Total Cost
Yarrow millefolium 'Mixed varieties'	Yarrow	4" pots	90	_____	_____
Erigeron umbellatum	Sulfur Buckwheat	4" pots	90	_____	_____
Echinacea purpurea	Purple Coneflower	1 gal	50	_____	_____
Gaillardia aristata	Blanket Flower	1 gal	25	_____	_____
Geranium viscosissimum	Sticky Geranium	1 gal	15	_____	_____
Linum perenne	Blue Flax	1 gal	25	_____	_____
Nepeta racemosa 'Walkers Low'	Walkers Low Catmint	1 gal	25	_____	_____
Opuntia spp.	Prickly Pear Cactus	1 gal	50	_____	_____
Penstemon eatonii	Firecracker Penstemon	4" pots	90	_____	_____
Penstemon pinifolius	Pine-Leaf Penstemon	4" pots	90	_____	_____
Penstemon strictus	Rocky Mountain Penstemon	4" pots	90	_____	_____
Solidago spp.	Goldenrod	1 gal	10	_____	_____

Total Cost – Herbaceous \$ _____

_____ (In words)

Total Cost – All Plant Material \$ _____

_____ **(In words)**

The City of Hailey shall award the contract to the lowest total cost for all plant material and shall not spot order plant materials.

Name of Company submitting bid

(Please Print)

Mailing Address

Signature of Principal of Company

Date of Bid _____