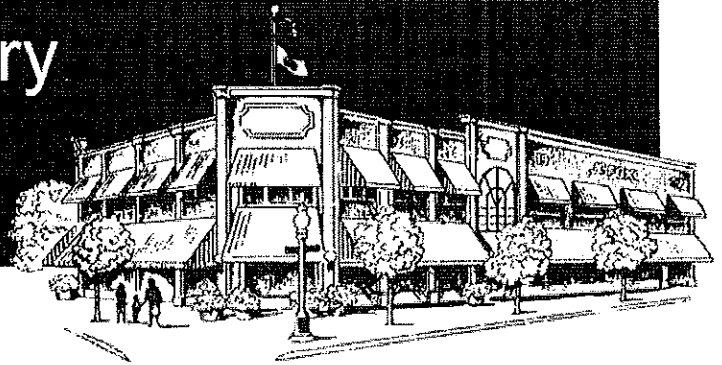


Hailey Public Library

7 West Croy Street
Hailey, Idaho 83333

Tel: (208) 788-2036 Fax: (208) 788-7646



August 19, 2011

TO: Beth Robrahn

FROM: LeAnn Gelskey

RE: Quigley Staff Report

In an effort to determine the impact of Quigley Canyon development to the Hailey Public Library, I relied on standards formulas set forth by the Wisconsin Public Library as the State of Idaho currently does not offer any library standards.

I utilized a space needs worksheet to figure impact. I have attached a copy of that worksheet. I started with the proposed 444 units multiplied by the 2.5 estimated household figure that you provided. That equals 1110 potential residents. This is the number I used for the design population. The rest of the figures are based on the library's current collection space, reader seating space, staff work space and meeting room space. The second page includes special use space and nonassignable space.

After doing more research, I found that a former director had completed a similar impact study when the city was involved with the Cutter's project. I have included a copy of her formula that also utilized the above worksheet, etc. Her report was submitted in 2006.

Using the combined methods, I have determined that the total impact fees for the library would be \$328,560.

**Hailey Public Library
Impact Fee Needs Assessment—Quigley
August 2012**

Library square footage	Extra needed X cost per square foot
Library equipment	Current value per person X expected population
Collection	Extra needed X average price per item
Technology (Include hardware, systems, software, and setup)	1 computer per 440 person
Staff hours	Staff needed X Salary and benefits

Total divided by the addition of households/population is the cost per dwelling unit.

In 2006, it was determined that the cost per dwelling, using the above formula, was \$740. Using this figure multiplied by the possible 444 Quigley units would be \$328,560.

Van House, Nancy A., et al. *Output Measures for Public Libraries: A Manual of Standardized Procedures*. 2nd ed. Chicago: American Library Association, 1987.

Quigley

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Appendix D: Space Needs Worksheet

NOTE: An Excel workbook based on this worksheet is also available.

Design population

- a. Current population of the municipality / primary service area:
- b. Projected population of the municipality / primary service area:
- c. Estimate of nonresident service population
- d. Design population (b+c)

1110 -
↓
1110 -

Step 1: Collection space

- a. Books $\frac{37,362}{10}$ volumes ÷ 3736 sq.ft.
- b. Periodical (display) 84 titles ÷ 1 84 sq.ft.
- c. Periodical (back issues) _____ titles x 0.50 _____ sq.ft.
x _____ yrs retained
- d. Nonprint *Audio* 2505 items ÷ 10 250 sq.ft.
Video
- e. Digital resources 12 terminals x 600 sq.ft.
50
- f. Total (a+b+c+d+e) 4670 sq.ft.

Step 2: Reader seating space

- a. 57 seats x 30 1710 sq.ft.

Step 3: Staff work space

- a. 9 stations x 150 (list specific work stations on reverse) 1350 sq.ft.

Step 4: Meeting room space

- a. General meeting space _____ seats x 10 (plus 100 sq.ft. for speaker) _____ sq.ft.
- b. Conference room space 49 seats x 25 1225 sq.ft.
- c. Storytime space 24 seats x 10 (plus 50 sq.ft. for speaker) 290 sq.ft.
- d. Total (a+b+c) 1515 sq.ft.

Step 5: Special use space

a. Collection space (from 1.f)	<u>4670</u> sq.ft.
Reader seating space (from 2.a)	<u>1710</u> sq.ft.
Staff work space (from 3.a)	<u>1350</u> sq.ft.
Meeting room space (from 4.d)	<u>1515</u> sq.ft.
b. SUBTOTAL 1	<u>9245</u> sq.ft.
c. Divide Subtotal 1 by 6 (for a minimum allocation), by 5 (for a moderate allocation), or by 4 (for an optimum allocation)	<u>1541</u> sq.ft. - min. <u>1849</u> - mod. <u>2311</u> - opt.

Step 6: Nonassignable space

a. Subtotal 1 (from 5.b)	<u>9245</u> sq.ft.
Special use space (from 5.c)	<u>1541</u> sq.ft. - min.
b. SUBTOTAL 2	<u>10,786</u> sq.ft.
c. Divide Subtotal 2 by 4 (for a minimum allocation, or by 3 (for an optimum allocation)	<u>2,697</u> sq.ft.

Step 7: Putting it all together

a. Collection space (from 1.f)	<u>4670</u> sq.ft.
b. Reader seating space (from 2.a)	<u>1710</u> sq.ft.
c. Staff work space (from 3.a)	<u>1350</u> sq.ft.
d. Meeting room space (from 4.d)	<u>1515</u> sq.ft.
e. Special use space (from 5.c)	<u>1541</u> sq.ft.
f. Nonassignable space (from 6.c)	<u>2697</u> sq.ft.
g. GROSS AREA NEEDED (a+b+c+d+e+f)	<u>13,483</u> sq.ft.

8,000 current
5,483 difference
~\$5 / per person

Staff work stations

List here the staff work stations tallied and reported in Step 3:

\$5,550 annexation