

REQUEST FOR STATEMENT OF QUALIFICATIONS

The City of Hailey is seeking statements of Qualifications from engineering firms to provide preliminary planning, design, and cost estimating services for a downtown revitalization project. The City of Hailey is applying for federal and/or state assistance including an Idaho Community Development Block Grant (ICDBG) to help fund the project.

Applicants are expected to provide the following minimum information:

1. Applicants should show any firm expertise in working with Idaho Department of Commerce or other federally funded grants. Subcontracting for expertise not available within the submitting firm will be considered and should be noted in the application.
2. Applicants must list all team members expected to participate in the project and list individual responsibilities and qualifications.
3. Applicants must indicate any unusual issues or problems that they may anticipate in performing the work.
4. Applicants must be licensed engineers in the State of Idaho.

The selection of the recommended firm will be made by a city staff selection committee based upon the criteria outlined below. The maximum point value of each criterion is shown in parentheses:

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|-----------------------------------|------|
| 1) Capability to Perform Project | (25) |
| 2) Relevant Project Experience | (25) |
| 3) Qualifications of Project Team | (25) |
| 4) Project Approach and Schedule | (25) |

An outline of the proposed schedule, scope of work and other information is available from City Hall and on the city website at www.haileycityhall.org.

Qualified firms must submit three hard copies of a full statement of qualifications labeled Downtown Revitalization Project – Design Professional Services to the office of the City Engineer at 115 S. Main, Hailey, Idaho 83333 no later than 5:00 p.m. on August 31, 2010 to be considered.

Please contact Thomas Hellen at 208-788-9830, Ext 14 for additional information concerning this project. The Mayor and City Council are expected to ratify a recommended firm at the Council meeting on September 13, 2010 and that firm will be asked to negotiate a contract for completing Phase 1 of the project as outlined by the City of Hailey.

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